

\* Denotes Required Fields

Listing Number \_\_\_\_\_

Revised 07/11/2008

List Office Name \_\_\_\_\_ List Agent Name \_\_\_\_\_

\*List Office ID

\*List Agent ID

\*List Price

\*List Date

\*Expiration Date

**\*Type of Listing Agreement**

- |   |  |
|---|--|
| <input type="checkbox"/> A-Exclusive Right To Sell                                  | <input type="checkbox"/> G-Facilitation/Exclusive Right To Sell                                  |
| <input type="checkbox"/> B-Exclusive Right To Sell With Named Exclusion             | <input type="checkbox"/> H-Facilitation/Exclusive Right To Sell With Named Exclusion             |
| <input type="checkbox"/> D-Exclusive Agency   | <input type="checkbox"/> I-Facilitation/Exclusive  |
| <input type="checkbox"/> E-Exclusive Right To Sell With Variable Rate of Commission | <input type="checkbox"/> J-Facilitation/Exclusive Right To Sell With Variable Rate of Commission |
| <input type="checkbox"/> F-Exclusive Right To Sell With Dual Rate of Commission     | <input type="checkbox"/> K-Facilitation/Exclusive Right To Sell With Dual Rate of Commission     |

**\*Entry Only**

Yes  No

If entering YES in the Entry Only field you are hereby indicating that this listing is an Entry Only Listing and as such you will be providing no other services to the seller other than the entering of this listing into the MLS system. Please refer to Sec. 1.0 (b) Note 2 and the Definitions section of the Rules & Regulations for more information.

\*House #  \*Street Name  \*Unit #  Parcel ID Number / PIN

\*Town  \*State  \*Zip Code  - Zip 4  Area

Complex Name

\*Type of CC (choose only one)  
 A-Condo  B-Co-Op  C-Condex

Grade School (Max. 15 characters)

Middle School (Max. 15 characters)

High School (Max. 15 characters)

\*Directions (Max. 100 characters)

\*Sub-Agency Relationship Offered  Yes  No

**Sub-Agent Showing**

- A-Call List Office
- B-Owner
- C-Call List Agent
- D-Call Tenant
- E-Lock Box
- F-Key in Office
- G-Go Direct
- H-Accompanied Showings
- I-Appointment Required
- J-Sign
- K-Call MA-Pass at 508-389-1780
- L-Other (See Rmk)
- M-Call Centralized Showing Service at 888-866-8388

**Buyer's Agent Showing**

- A-Call List Office
- B-Owner
- C-Call List Agent
- D-Call Tenant
- E-Lock Box
- F-Key in Office
- G-Go Direct
- H-Accompanied Showings
- I-Appointment Required
- J-Sign
- K-Call MA-Pass at 508-389-1780
- L-Other (See Rmk)
- M-Call Centralized Showing Service at 888-866-8388

**Facilitator Showing**

- A-Call List Office
- B-Owner
- C-Call List Agent
- D-Call Tenant
- E-Lock Box
- F-Key in Office
- G-Go Direct
- H-Accompanied Showings
- I-Appointment Required
- J-Sign
- K-Call MA-Pass at 508-389-1780
- L-Other (See Rmk)
- M-Call Centralized Showing Service at 888-866-8388

Special Showing Instructions (Max. 100 characters)

\*Condo Association

Yes  No

\*Association Fee

\*Association Fee Includes

- A-Heat
- B-Hot Water
- C-Electric
- D-Gas
- E-Water
- F-Sewer
- G-Master Insurance
- H-Security
- I-Swimming Pool
- J-Laundry Facilities
- K-Elevator
- L-Exterior Maint.
- M-Road Maint.
- N-Landscaping
- O-Snow Removal
- P-Golf Course
- Q-Putting Green
- R-Tennis Court
- S-Playground
- T-Park
- U-Rec. Facilities
- V-Paddle Tennis
- W-Exercise Room
- X-Sauna/Steam
- Y-Clubroom
- Z-Walking/Jogging Trails
- 1-Beach Rights
- 2-Dock/Mooring
- 3-Extra Storage
- 4-Refuse Removal
- 5-Garden Area
- 6-Valet Parking
- 7-N/A

Optional Services Fee

Optional Fee Includes

- A-Heat
- B-Hot Water
- C-Electric
- D-Gas
- E-Water
- F-Sewer
- G-Master Ins.
- H-Security
- I-Swimming Pool
- J-Laundry Facilities
- K-Elevator
- L-Ext. Maint.
- M-Road Maint.
- N-Landscaping
- O-Snow Removal
- P-Golf Course
- Q-Putting Green
- R-Tennis Court
- S-Playground
- T-Park
- U-Rec. Facilities
- V-Paddle Tennis
- W-Exercise Room
- X-Sauna/Steam
- Y-Clubroom
- Z-Walking/Jogging Trails
- 1-Beach Rights
- 2-Dock/Mooring
- 3-Extra Storage
- 4-Refuse Removal
- 5-Garden Area
- 6-Valet Parking

Unit Placement

- A-Below Grade
- B-Street
- C-Upper
- D-Top/Penthouse
- E-End
- F-Middle
- G-Corner
- H-Front
- I-Back

\*Unit Level

\*# of Units in Complex

# of Units Owner Occupied

# of Units Owner Occupied Source

Complex Complete

Yes  No

\*# of Living Levels

\*Year Built

\*Assessed Value

\*Taxes

\*Style

- A-Detached
- B-Townhouse
- C-Rowhouse
- D-Garden
- E-Half-Duplex
- F-Hi-Rise
- G-Mid-Rise
- H-Low-Rise
- I-2/3 Family
- J-Brownstone
- K-Courtyard
- L-Motel/Cottage/Efficiency
- M-Other (See Rmk)
- N-Loft

Year Converted

Map

\*Fiscal Year

\*Year Built Source

(choose only one)

- AP-Appraiser
- BU-Builder
- OW-Owner
- PR-Public Record

Block

Master Book

Master Page

Lot

\*Book

\*Page

\*Year Built Description

- A-Actual
- B-Approximate
- C-Certified Historic
- D-Renovated Since
- E-To Be Built
- F-Under Construction
- G-Unknown/Mixed
- H-Finished, Never Occupied

\*Specific Zoning Code

Cert. # or Deed Date

Year Round

Yes  No

Approx. Lot Size (Sq. Ft.)

Approx. Acres

\*Approx. Living Area

(Sq. Ft.)

Includes Finished Basement

Living Area Disclosures

\*Living Area Source (choose only one)

- AP-Appraiser
- FC-Field Card
- MD-Master Deed
- MS-Measured
- OT-Other
- OW-Owner
- UP-Unit Floor Plan

**Area Amenities**

- A-Public Transportation  
 B-Shopping  
 C-Swimming Pool  
 D-Tennis Court  
 E-Park  
 F-Walk/Jog Trails  
 G-Stables  
 H-Golf Course  
 I-Medical Facility  
 J-Laundromat  
 K-Other (See Rmk)

**\*Waterfront**

- Yes  No

**Waterfront Description**

- A-Ocean  
 B-Sound  
 C-Lake  
 D-River  
 E-Pond  
 F-Bay  
 G-Harbor  
 H-Dock/Mooring  
 I-Frontage  
 J-Walk to  
 K-Waterview Only  
 L-Access  
 M-Other (See Rmk)

**\*Beach**

- Yes  No

**Beach Approx. Miles to**

(choose only one)

- A-0 to 1/10 Mile  
 B-1/10 to 3/10 Mile  
 C-3/10 to 1/2 Mile  
 D-1/2 to 1 Mile  
 E-1 to 2 Miles

**Beach Description**

- A-Bay  
 B-Creek  
 C-Harbor  
 D-Lake/Pond  
 E-Ocean  
 F-River  
 G-Other (See Rmk)

**Beach Ownership**

- A-Private  
 B-Public  
 C-Association  
 D-Deeded Rights  
 E-Other (See Rmk)

**Pets Allowed**

- N-No  
 R-Yes w/Restrictions (See Rmk)  
 Y-Yes

**Management**

- A-Professional - On Site  
 B-Professional - Off Site  
 C-Developer Control  
 D-Owner Association  
 E-Developer Advisory Board  
 F-Resident Superintendent  
 G-No Management  
 H-Other (See Rmk)

**Documents in Hand**

- A-Master Deed  
 B-Unit Deed  
 C-Rules & Regs  
 D-Master Plan  
 E-Management Association Bylaws  
 F-Floor Plans  
 G-Association Financial Statements  
 H-Certificate of Insurance  
 I-Other (See Rmk)

**Assoc. Pool**

- Yes  No

**Pool Description**

- A-Above Ground  
 B-Inground  
 C-Indoor  
 D-Heated  
 E-Lap

**Restrictions**

- A-Adult Community  
 C-Rentals  
 D-RV/Boat/Trailer  
 E-Other (See Rmk)

**Assoc. Security**

- A-Fenced  
 B-Intercom  
 C-TV Monitor  
 D-Doorman  
 E-Private Guard  
 F-Security Gate  
 G-Other (See Rmk)

**Roof Material**

- A-Asphalt/Fiberglass Shingles  
 B-Wood Shingles  
 C-Tile  
 D-Slate  
 E-Tar & Gravel  
 F-Shake  
 G-Rubber  
 H-Other (See Rmk)  
 I-Metal

**Exterior**

- A-Clapboard  
 B-Shingles  
 C-Wood  
 D-Aluminum  
 E-Vinyl  
 F-Asbestos  
 G-Masonite  
 H-Log  
 I-Brick  
 J-Stone  
 K-Shake  
 L-Stucco  
 M-Other (See Rmk)

**Exterior Features**

- A-Porch  
 B-Enclosed Porch  
 C-Deck  
 D-Patio  
 E-Enclosed Patio  
 F-Covered Patio/Deck  
 G-Balcony  
 H-Handicap Access  
 I-Hot Tub/Spa  
 J-Storage Shed  
 K-Decorative Lighting  
 L-Other (See Rmk.)  
 M-Roof Deck

**Construction**

- A-Frame  
 B-Brick  
 C-Stone/Concrete  
 D-Block  
 E-Log  
 F-Modular  
 G-Post & Beam  
 H-Other (See Rmk)

\*Garage Spaces

\*Parking Spaces

\*# Fireplaces

**Garage Description**

- A-Attached
- B-Detached
- C-Under
- D-Carport
- E-Garage Door Opener
- F-Heated
- G-Storage
- H-Work Area
- I-Deeded
- J-Assigned
- K-Common
- L-Side Entry
- M-Insulated

**Parking Description**

- A-Off-Street
- B-Rented
- C-Tandem
- D-On-Street Permit
- E-Assigned
- F-Deeded
- G-Common
- H-Guest

**\*Basement**

- Yes  No

**Flooring**

- A-Wood
- B-Plywood
- C-Tile
- D-Vinyl
- E-Wall to Wall Carpet
- F-Concrete
- G-Other (See Rmk)
- I-Laminate
- J-Marble

# Heat Zones

# Cooling Zones

**Insulation**

- A-Full
- B-Partial
- C-Fiberglass
- D-Loose
- E-Blown In
- F-Styrofoam
- G-Mixed
- H-Other (See Rmk)
- I-Unknown
- J-None

**Electric**

- A-110 Volts
- B-220 Volts
- C-Fuses
- D-Circuit Breakers
- E-60 Amps/Less
- F-100 Amps
- G-150 Amps
- H-200 Amps
- I-Other (See Rmk)

**\*Heating**

- A-Central Heat
- B-Forced Air
- C-Hot Water Baseboard
- D-Electric Baseboard
- E-Hot Water Radiators
- F-Steam
- G-Heat Pump
- H-Oil
- I-Gas
- J-Electric
- K-Wood
- L-Common
- M-Individual
- N-Unit Control
- O-Wall Unit
- P-Fan Coil
- Q-Extra Flue
- R-Other (See Rmk)
- S-None
- U-Hydro Air

**\*Cooling**

- A-Central Air
- B-Window AC
- C-Wall AC
- D-Heat Pump
- E-2 Units
- F-3 or More
- G-Common
- H-Individual
- I-Unit Control
- J-Fan Coil
- K-Other (See Rmk)
- L-None

**Interior Features**

- A-Central Vacuum
- B-Handicap Equipped
- C-Security System
- D-Cable Available
- E-Sauna/Steam/Hot Tub
- F-Wetbar
- G-Intercom
- H-Walk-Up Attic
- I-Other (See Rmk)
- J-Whole House Fan

**Energy Features**

- A-Insulated Windows
- B-Storm Windows
- C-Insulated Doors
- D-Storm Doors
- E-Attic Vent Elec.
- F-Solar Features
- G-Partial
- H-Prog. Thermostat
- I-Other (See Rmk)

**Hot Water**

- A-Oil
- B-Natural Gas
- C-Electric
- D-Propane Gas
- E-Solar
- F-Tank
- G-Tankless
- H-Separate Booster
- I-Leased Heater
- J-Other (See Rmk)

**\*Sewer & Water**

- A-City/Town Water
- B-Private Water
- C-Shared Well
- D-Community Well
- E-City/Town Sewer
- F-Private Sewerage
- G-Inspection Required for Sale
- H-Individual Meter
- I-Other (See Rmk)

**Appliances**

- A-Range
- B-Wall Oven
- C-Dishwasher
- D-Disposal
- E-Compactor
- F-Microwave
- G-Indoor Grill
- H-Countertop Range
- I-Refrigerator
- J-Freezer
- K-Washer
- L-Dryer
- M-Water Treatment
- N-Other (See Rmk)
- O-None

**Utility Connections**

- A-for Gas Range
- B-for Electric Range
- C-for Gas Oven
- D-for Electric Oven
- E-for Gas Dryer
- F-for Electric Dryer
- G-Washer Hookup
- H-Icemaker Connection

**Terms**

- A-Seller W/Participate
- B-Assumable
- C-Lease Option
- D-Lease Back
- E-Contract for Deed
- F-Delayed Occupancy
- G-Other (See Rmk)
- H-Timeshare
- K-Lender Owned
- M-Lender Approval Required

Sewage District

\*# Rooms     \*# Bedrooms     \*# Full Baths     \*# Half Baths     Master Bath  Yes  No

Room Name	Level	Size	Room Features (Use codes at right)
Living Room	_____	_____ X _____	_____
Dining Room	_____	_____ X _____	_____
Family Room	_____	_____ X _____	_____
Kitchen	_____	_____ X _____	_____
Master Bedroom	_____	_____ X _____	_____
Bedroom #2	_____	_____ X _____	_____
Bedroom #3	_____	_____ X _____	_____
Bedroom #4	_____	_____ X _____	_____
Bedroom #5	_____	_____ X _____	_____
Bathroom #1	_____	_____ X _____	_____
Bathroom #2	_____	_____ X _____	_____
Bathroom #3	_____	_____ X _____	_____
Laundry	_____	_____ X _____	_____
Other Rooms (Use codes at right for Other Room Names)			
Other Rm #1	_____	_____ X _____	_____
Other Rm #2	_____	_____ X _____	_____
Other Rm #3	_____	_____ X _____	_____
Other Rm #4	_____	_____ X _____	_____
Other Rm #5	_____	_____ X _____	_____
Other Rm #6	_____	_____ X _____	_____

- 1-Letter Codes for Room Features**  
(Maximum 6 per room)
- |                      |                          |
|----------------------|--------------------------|
| A-Full Bath          | L-Ceramic Tile Floor     |
| B-Half Bath          | M-Wall to Wall Carpet    |
| C-Fireplace          | N-Bay/Bow Windows        |
| D-Wood/Coal Stove    | O-Dining Area            |
| E-Skylight           | P-Balcony/Deck           |
| F-Cathedral Ceilings | Q-Interior Balcony       |
| G-Ceiling Fans       | R-Hot Tub/Spa            |
| H-Linen Closet       | S-Steam/Sauna            |
| I-Walk-In Closet     | T-Pantry                 |
| J-Cedar Closet       | U-Granite/Solid Counters |
| K-Hard Wood Floor    |                          |

- Other Room Name 3-Letter Codes**
- |                    |                |                  |
|--------------------|----------------|------------------|
| APT-Accessory Apt. | GRM-Game Room  | MUD-Mud Room     |
| BTH-Bathroom       | GRT-Great Room | OFC-Office       |
| BED-Bedroom        | LAW-Inlaw Apt. | PLY-Play Room    |
| DEN-Den            | KIT-Kitchen    | SIT-Sitting Room |
| EXC-Exercise Room  | LIB-Library    | SUN-Sunroom      |
| FOY-Foyer          | LOF-Loft       | WRK-Workshop     |
| GAL-Gallery        | MED-Media Room | OTH-Other        |

\*Sub-Agent Compensation     \*Buyer's Agent Compensation     \*Facilitator Compensation

\*Lead Paint (Max. of 2)     A-Yes     B-No     C-Certified Treated     D-Unknown

Adult Community    UFFI    Warranty Available    \*Seller Disclosure Declaration

Yes  No     Yes  No  Unknown     Yes  No     Yes  No

**Disclosures**  
(Max. 100 characters)

**Exclusions**  
(Max. 100 characters)

**Remarks**  
(Max. 500 characters)

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**Firm Remarks**  
(Max. 100 characters)

Team Member ID     \*Tip\* - Enter your team member's AGENT ID in the TEAM MEMBER ID field and H3MLS will show their full contact information in any reports.